

APPLICATION FOR MAYMESTER 2012 STUDY ABROAD
CLAYTON STATE UNIVERSITY
SPONSORED BY OFFICE OF INTERNATIONAL PROGRAMS

BAHAMAS – TROPICAL ECOLOGY

Directions: Please complete **ALL** items (type or print), sign, and return this completed application to **Dr. Paul Melvin, Natural and Behavioral Sciences room 150**, or mail to:

Paul Melvin
Department of Natural Sciences
2000 Clayton State Boulevard
Morrow, GA 30260-0285

A **\$500.00 deposit** must be received by the Bursar's Office in the Student Center Building by **February 1, 2012** in order to confirm registration. Deposits will be credited toward program costs. See Paragraph VIII below for additional details about Payment Schedule and Refund Policy. We will continue to accept applications beyond the deadline on a space available basis. This course is limited to 12 participants.

I. PERSONAL INFORMATION (Please list name exactly as it appears on passport/identification):

Last Name	First/Middle	

Street Address	City/State/Zip Code	
(____) _____	(____) _____	
HOME Telephone Number	WORK or CELL Number	CSU E-Mail address

Date of Birth (mo/day/yr) *	Gender (M/F)	Laker I.D. (or SSN if not CSU student)

*** All participants who will be under 18 years of age by May 9, 2012 must have signed parental consent and program director approval.**

II. EMERGENCY CONTACTS:

_____		_____	
Name		Name	
_____		_____	
Address		Address	
_____		_____	
E-Mail address		E-Mail address	
(____) _____	(____) _____	(____) _____	(____) _____
Telephone #	Relationship	Telephone #	Relationship

May we speak with your parents about the program? Yes _____ No _____

III. PASSPORT INFORMATION:

Country of Citizenship _____

____ YES, have passport, # _____ City Issued _____ Expiration Date _____

____ NO, am applying for passport

ALL STUDENTS MUST HAVE A PASSPORT – PLEASE PROVIDE A COPY WITH YOUR APPLICATION OR SUBMIT A COPY AS SOON AS YOU OBTAIN YOUR PASSPORT

IV. ACADEMIC INFORMATION:

College/university currently attending: _____ Class Standing _____

Major/Area of academic interest: _____ G.P.A. _____

Are you enrolled in a program leading to a degree or diploma? (Y/N)

STUDENTS MUST BE IN GOOD ACADEMIC STANDING THE SEMESTER PRIOR TO DEPARTURE. CLAYTON STATE REQUIRES A MINIMUM GPA OF 2.0 FOR UNDERGRADUATES TO BE IN GOOD ACADEMIC STANDING. INDIVIDUAL STUDY ABROAD PROGRAMS, HOWEVER, MAY REQUIRE A HIGHER GPA. I understand that, in order to participate, I must be in good academic standing the semester prior to program departure and have met all course prerequisites. I understand that my standing may be checked. If I am not in good academic standing the semester prior to program departure or have not met the course prerequisites, I will not receive credit for the program.

V. MEDICAL INFORMATION:

Tropical Ecology in the Bahamas is a field experience involving intensive daily outdoor activity. For certain medical conditions, you may be required to provide written consent from a physician or to demonstrate that you have sought a physician's advice about appropriate precautions to take on this trip and to bring an adequate supply of any prescribed medications. (If unsure as to fitness for participation, be certain to consult your personal physician.) Supplemental health insurance is included in the cost of the program (see health insurance brochure for details of coverage).

VI. RELEASE AND WAIVER OF LIABILITY:

I acknowledge that participation in a study abroad travel program involves some risks of injury, illness, or loss of personal property. I agree to release and forever discharge the Board of Regents of the University System of Georgia (including USG member institutions), its members individually and its officers, agents and employees from any and all claims, demands, rights and causes of action of whatever kind or nature arising from, and by reason of any and all known and unknown, foreseen and unforeseen bodily and personal injuries including death, damages to property and the consequences hereof resulting from my participation in Maymester 2012 Study Abroad. I further certify that, to the best of my knowledge, I am in good health and physically capable of undertaking an intensive program of foreign study. I hereby authorize the program director to obtain necessary medical treatment or services for me at my expense. Further, I understand that this Release and Waiver of Liability shall be effective for a period of one year from this date.

VII. APPROPRIATE CONDUCT AND EARLY DISMISSAL FROM THE PROGRAM:

I understand that participants in Maymester 2012 Study Abroad are required to exhibit appropriate conduct while participating in the program and that the program director has full authority to determine the appropriateness of participants' conduct. Appropriateness will be judged based on local laws, regulations, customs, and on program rules and schedules. I acknowledge that if the program director finds my conduct inappropriate, he/she may at his/her discretion order my early dismissal from the program. Dismissal means that I will be sent home as soon as is practical in the program director's judgment, will be billed for the cost of the unscheduled early trip, and will receive no refund on participant fees paid into the program.

VIII. PAYMENT SCHEDULE AND REFUND POLICY:

All payments must be made to the Bursar's Office in the Student Center Building. A **\$500 deposit** must be received by the Bursar's Office not later than **February 1, 2012**. A second payment of **\$500** is due **March 1, 2012**. Final payment of **\$375.00** for the program must be received by **April 1, 2012**. CSU TUITION IS PAID SEPARATELY AT REGISTRATION.

The following refund policy and cancellation fees will apply:

- Withdrawal on or before February 1, 2012: **complete refund**
- Withdrawal after February 1, 2012 but on or before March 1, 2012: **\$500.00 cancellation fee**
- Withdrawal after March 1, 2012 but on or before April 1, 2012: **\$750.00 cancellation fee**
- Withdrawal after April 1, 2012: costs for airfare and hotel (including any cancellation penalties or charges imposed by the airline or hotel) and all administrative fees incurred are forfeited; remainder will be refunded.
- Withdrawal after May 1, 2012: all costs are forfeited; **no refunds**.

Requests for refunds and withdrawal from the program must be made in writing to the Office of International Programs. If program withdrawal is necessary for extenuating circumstances, please contact the Office of International Programs. All students must register and pay in full for the program fees and tuition prior to departure. **Students will receive a full refund if the program is cancelled due to lack of participants.**

In the event that there are more applicants than available spots in the program, the course director has discretion to decide which students will be allowed to participate based on the date that the Application and deposits were received, academic standing/GPA, and completion of prerequisites.

IX. ADDITIONAL CONDITIONS SPECIFIC TO THE BAHAMAS PROGRAM:

I understand that this course involves studying and staying at a tropical field research station. It is NOT a resort. Facilities are more than adequate, but basic. Sleeping arrangements are dormitory style, with no air conditioning, and with shared bathrooms. Dining is cafeteria style with limited choices. Dietary restrictions are taken into consideration, but cannot be guaranteed.

I understand that this course involves daily outdoor activities and my physical condition needs to be such so that I can tolerate moderate hiking, walking, and swimming. I understand that snorkeling and swimming are required for this course. **I understand that I need to know how to swim and be reasonably comfortable in the water.**

I understand that all participants in this course will need to provide their own snorkel, mask, and fins.

X. I certify that ALL the above information is true and correct to the best of my knowledge. I have read, understand, and fully accept ALL of the above terms or conditions for participation in the Maymester 2012 Study Abroad.

XI. _____
Signature of Applicant Date

XII. _____
Signature of Program Director Date

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Date and time application and deposit received:

Date: _____ Time: _____

Deposit Amount: _____ Method: Cash / Check / Charge
(circle one)

Receipt given? Yes / No

Is the student in good academic standing at the time of application? Yes / No GPA _____

Will the student be 18 years old at the time of departure? Yes / No

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